

Meeting	COALVILLE SPECIAL EXPENSES WORKING PARTY
Time/Day/Date	6.30 pm on Wednesday, 3 April 2019
Location	Council Chamber, Council Offices, Coalville
Officer to contact	Democratic Services (01530 454512)

AGENDA

Item	Pages
1. APOLOGIES FOR ABSENCE	
2. DECLARATIONS OF INTEREST	
3. MINUTES OF THE PREVIOUS MEETING	
To confirm the minutes of the meeting led on 18 December 2018.	3 - 8
4. EVENTS UPDATE	
Report of the Cultural Services Team Manager	9 - 16
5. CAPITAL PROJECTS UPDATE	
Report of the Leisure Services Team Manager	17 - 20
6. COALVILLE SPECIAL EXPENSES FINANCE UPDATE 2018/19 PERIOD 11 POSITION/FORECAST OUTTURN AND APPROVED 2019/20 BUDGET	
Report of the Head of Economic Regeneration	21 - 28

Circulation:

Councillor J Geary (Chairman)
 Councillor R Adams (Deputy Chairman)
 Councillor N Clarke
 Councillor J Cotterill
 Councillor D Everitt
 Councillor J Legrys
 Councillor P Purver
 Councillor M Specht
 Councillor M B Wyatt

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MINUTES of a meeting of the COALVILLE SPECIAL EXPENSES WORKING PARTY held in the Council Chamber, Council Offices, Coalville on TUESDAY, 18 DECEMBER 2018

Present: Councillor J Geary (Chairman)

Councillors R Adams, N Clarke, J Cotterill, J Legrys, M Specht and M B Wyatt

In Attendance: Councillors

Officers: Mr J Knight, Mrs W May and Mrs C Hammond

17. APOLOGIES FOR ABSENCE

Apologies were received from Councillors D Everitt and P Purver.

18. DECLARATIONS OF INTEREST

Councillor J Geary declared a non-pecuniary interest in item 5 – Capital Projects Update as a regular supporter of Coalville Town Football Club and a founder member of Mantle Lane Arts, and in any reference to the Springboard Centre as a director.

Councillor J Legrys declared a non-pecuniary interest in any reference to Hermitage FM due to his voluntary involvement with the organisation.

Councillor M B Wyatt declared a non-pecuniary interest in any reference to Coalville Town Centre as an owner of 2 businesses in the town.

19. MINUTES OF THE PREVIOUS MEETING

Consideration was given to the minutes of the meeting held on 16 October 2018.

The Leisure Services Team Manager advised that following a meeting with the Coalville Education Partnership over the management of the Community Garden in Coalville Park, the partnership had decided not to progress. He informed the Working Party that he had been approached by John Merrison who was interested in setting up an “incredible edible scheme” and that discussions were being held on how the scheme would work and an update would be brought to the next meeting.

It was moved by Councillor J Legrys, seconded by Councillor R Adams and

RESOLVED THAT:

The minutes of the meeting held on 16 October 2018 be approved and signed by the Chairman as a correct record.

20. 2018/19 EVENTS UPDATE

The Cultural Services Team Manager presented the report to Members and confirmed that all events for 2018/19 had been delivered.

Christmas in Coalville – 24 November 2018

The event had been delivered as planned with no health and safety issues. She advised that it had been well attended and supported. Looking forward to the following year's event it was recommended that the date for the event be agreed as Saturday, 23 November 2019 to avoid a clash with Ashby's. It was also noted that the ballet at the Century Theatre was sold out.

2019/20 Events Programme

The dates for the first four events had been approved and supported by Cabinet. The date for the Christmas event was outstanding. The first events sub group was scheduled for the 13 February 2019. The list of events for the forthcoming year was included but could expand as the year went on.

Christmas Lights

The Christmas lights were installed on schedule.

Coalville Commemorates

The artwork had been installed as scheduled. The Memorial Square works were progressing well and due to be completed 21 December 2019. The fencing would remain in place so the cement could set. Officers were working to agree a permanent display for the wreaths

Councillor M B Wyatt expressed concerns over the Remembrance service as letters had gone out with errors on and the minute silence was late. In relation to the Christmas event he stated that having talked to many traders and residents it was felt that it was the worst event ever and that the footfall went to only one area on the day. He asked that a full review of the event be carried out asking traders and residents on how they were effected and what they would like to see. He advised that some of the lights were not working and he had received complaints about the fireworks. He urged the committee to take responsibility for the event and ensure that the whole town was utilised not just one area.

The Cultural Services Team Manager advised that she was unable to comment on the Remembrance Service as the Council only supported the event.

Regarding Christmas in Coalville event, she drew Members attention to the feedback that was detailed in the report which reported a high level of satisfaction for the event from members of the public that had attended and detailed the very positive comments received. The brief of the event was to deliver a Christmas in Coalville celebration for members of the public who wish to attend, the Cultural Services Team Manager believed that this brief had been met. She informed Members that if the Christmas event was spread too thin over the town centre then there would be a higher risk of not being able to deliver a safe event and the event having less impact as a whole.

Councillor M B Wyatt stated that the working party needed to consider what could be added to the event to make it better and look to increase the budget so that it could be achieved as hopefully Marlborough Square would be available.

The Cultural Services Team Manager reminded Members that the events sub group meeting was on the 13 February and hoped that all Members would contribute.

Councillor J Geary felt that some valued points had been raised. In relation to the Remembrance Service, he stated that it had been a good day and had been well attended, however due to the service at the church over running organisers then had to play catch up. In relation to the Christmas celebrations, he stated that Members had been elected to oversee the events, however following previous events a meeting had been arranged with traders on the high street who wanted input but the meeting was very poorly attended.

Councillor M B Wyatt requested a review through a questionnaire that could then be reported back to the working party to consider the findings and if required allocate funds.

It was agreed that a questionnaire be produced to seek the views of local businesses on Christmas in Coalville 2019. A letter should be sent to town centre businesses (draft to be approved by Councillors J Geary and M B Wyatt) to inform them of the council's intent to

engage with them regarding Christmas in Coalville 2019 and invite them to attend a meeting in the near future to seek their views. A questionnaire will also be prepared and distributed to town centre businesses.

Councillor M Specht agreed that the views of the traders within the town centre should then be sought and that it was a good idea. He suggested that the Business Portfolio Holder, along with officers could speak to them. He felt the remembrance day service had been very well attended but the delays to the timings had not been in the hands of the Council's officers.

Members agreed that the Business Portfolio Holder be involved in talking to the traders.

Councillor J Legrys stated that he was in favour of a survey and felt that the amount that was contributed from the precept should be included so that residents could see what they were repaying for. He stated that he had raised the issue surrounding the fireworks before and suggested that, like surrounding towns, local businesses be asked to contribute financially to the event.

Councillor N Clarke stated that the working party had set a budget for the event and had delivered within that budget. He advised that he had received positive feedback on the event and that it had been very well attended. He felt that it was value for money and that it had worked well keeping the event to one area of the town. He congratulated officers for delivering the event.

Councillor M B Wyatt disagreed that the event was value for money.

Members agreed to recommend that the date for the Christmas in Coalville event should be Saturday, 23 November 2019.

In response to a question from Councillor J Geary, the Cultural Services Team Manager advised that there was one year remaining on the Christmas Lights Contract and officers were looking at the procurement process thereafter.

It was moved by Councillor J Legrys, seconded by Councillor R Adams and

RESOLVED THAT:

1. The progress update on 2018/19 events be noted.
2. The progress update on 2019/20 events be noted.
3. The progress on the Commemorative Artwork for the Centenary of the end of WW1 be noted.

RECOMMENDED THAT:

The date for Christmas in Coalville 2019 event be confirmed as 23 November 2019.

21. CAPITAL PROJECTS UPDATE

The Leisure Services Team Manager presented the report to Members and provided an update on the ongoing projects.

Thringstone Miners Social Centre Training Pitch

The AGM had not been quorate, however the Chair wished the development to commence and was looking to arrange a revised AGM in January/February to obtain full support from all of the trustees.

Coalville Forest Adventure Park

Work was ongoing and a number of actions had been completed.

Melrose Road Play Hub

Communication was ongoing between the council's legal team and the legal representatives of the Squire De Lisle to finalise the footpath agreement.

Coalville Park Green Flag Award

The improvement works were ongoing and the community based group meeting would be held in the New Year to get the group up and running. The Management Plan for the park was being developed and the deadline for the Green Flag accreditation was the 31 January 2019. The application would be submitted within the next 4 weeks. Councillor J Legrys stated that he was really pleased with the Fields in Trust Award and that the work with the friends of the park was moving forward.

Lillehammer Drive

The Multi Use Games Area had been removed and the area fenced off and outline plans had been designed over the open space. A meeting was to be arranged with residents who had raised concerns over potential ASB issues to discuss the scheme and reach a resolution.

London Road Closed Cemetery

Work was still ongoing and it was hoped it would be completed in the New Year.

In response to a question from Councillor M B Wyatt, the Leisure Services Team Manager advised that a meeting had been held on site to consider the plans for the installation of the seating and all improvements were agreed to the plan, and that the work had been carried out.

Councillor N Clarke asked for an update on the discussion that he had had with the Leisure Services Team Manager in relation to potential improvements to Cropston Drive Football Pitch.

The Leisure Services Team Manager advised Members that he had spoken to the club and that they were keen to either make Cropston Drive more suitable to allow the senior team to make the move up to the next league or to move to the Bardon site. Bardon were not keen to have a senior team but wanted to improve the facilities at their site. He stated that officers would be happy to look at possible funding streams for Bardon but the Football Foundation would be facilitating a meeting to help allow access to the senior team. In relation to the current Cropston Drive site three areas of improvement had been identified which were to be improved: barrier around the pitch, hedge works and the marking of the technical area. The Leisure Services Team Manager advised that a temporary rope barrier would meet the requirements. If the team were to move up the league structure they would be entitled to funding and there may be a need for a future report to come to the working party should match funding be required.

Councillor M B Wyatt raised concerns that the last thing that should happen is for the team to move away from the area and that money should be put into the current site.

The Leisure Services Team Manager advised that it would just be the senior team that would move and that would only be at the request of the football club, and that the other teams would remain at Cropston Drive.

By affirmation of the meeting it was

RESOLVED THAT:

The progress update on the 2018/19 Capital Projects be noted.

22. COALVILLE SPECIAL EXPENSES FINANCE UPDATE

The Head of Community Services presented the report and additional papers to Members.

He advised that the current budget had contributed to the balances of £15,426 with additional approved spending from the balances of £16,280. He informed Members that there was a forecasted reduction of cemetery income of £12,000, which meant that a forecasted contribution of £11,802 from the balances was required, and in turn, it meant that the overall balances were forecasted to be £80,311. He highlighted that £45,000 was required to be kept in the balances so Members could allocate a further £35,000 out of balances towards other schemes.

Councillor M B Wyatt raised concerns that verges, flower bushes & hedges along Bardon Road needed improvement as it was the gateway to Coalville and that there was no money in the budget to maintain it. He felt that the council could look at potential income streams such as advertising on bus shelters.

Councillor J Geary agreed that the Bardon area could do with being enhanced and requested that proposals be brought to a future meeting.

The Head of Community Services advised that the Council was developing a Commercial Strategy and would highlight the advertising opportunity to the officers working on it.

The Leisure Services Manager advised that he was happy to look at an improvement scheme for Bardon Road, however he reminded Members that it was owned by LCC and that they would have the final decision on any improvements.

The Head of Community Services highlighted the main changes to the 19/20 draft budget that included a reduction in the burial fee income of £4,000, that a budget of £3,000 for the moving of the MVAS has been included and that the new site at Lillehammer Drive had been taken on £5,200 had been budgeted for maintenance costs. He informed Members that there was an increase to the events budget of £2,000 and a reduction of £10,000 in the Park and Recreation Grounds Operational budget. He advised Members that it was recommended that £46,000 be kept in the balances, that would allow £42,000 to be allocated to other schemes, however paragraph 1.3 highlighted that there would be maintenance work required to assets within the special expense area and Members should see the schedule before agreeing to allocate any further funds.

In response to a question from Councillor M B Wyatt, the Head of Community Services advised that there were funds available so if Members wished they could allocate more to the Christmas events.

Councillor M B Wyatt suggested that when planning applications were submitted for the Coalville area Members could request that a one-off contribution be made towards events in the town.

Councillor M Specht agreed with the comments about Bardon Road and that most developers as a good will gesture would come on board.

Members requested that proposals for hanging baskets around the Town Centre be brought to a future meeting.

It was moved by Councillor M Specht, seconded by Councillor J Legrys and

RESOLVED THAT:

1. The 18/19 P7 Position/Forecast Outturn be noted.
2. The Draft Budget for 2019/20 be noted.

The meeting commenced at 5.00 pm

The Chairman closed the meeting at 6.00 pm

NORTH WEST LEICESTERSHIRE DISTRICT COUNCIL

COALVILLE SPECIAL EXPENSES WORKING PARTY – 3 APRIL 2019

Title of report	EVENTS UPDATE
Contacts	<p>Head of Economic Regeneration 01530 454752 mark.fiander@nwleicestershire.gov.uk</p> <p>Cultural Services Team Manager 01530 454769 wendy.may@nwleicestershire.gov.uk</p>
Purpose of report	To update members with regards to 2019/20 events and projects funded within the Coalville Special Expense Area
Recommendations	<p>THAT THE WORKING PARTY</p> <p>1) NOTE THE PROGRESS UPDATE ON 2019/20 EVENTS 2) NOTE THE RESPONSE TO THE CHRISTMAS IN COALVILLE 2018 BUSINESS SURVEY</p>

1.0 EVENT PROGRAMME UPDATE FOR COALVILLE**1.1 2019/20 Event programme**

The following event programme is being progressed; members of this working party have been involved in the planning process and have received updates on progress at the event sub-group meetings.

2019/20 COALVILLE EVENTS	2018/19 Allocated budget	Status
<u>18 April to 26 April – St George’s Day</u> (The installation of the English flag in various locations to celebrate St George’s Day)	£100	Planning
<u>22 June – Music in the Park</u> (A celebratory evening of music and entertainment in Coalville Park)	£20000	Planning
<u>23 June – Picnic in the Park</u> (including street entertainers in performance area, live music and community groups)		
<u>2 and 3 August – Coalville by the Sea</u> Family event celebrating the Great British seaside – two day event	£4000	Planning
<u>23 November – Christmas in Coalville</u> Christmas entertainment and festive food and drink festival	£9000	Planning
Total	£33100	

1.2 St George's Day – 23 April 2019

The Council will be flying flags from the Council building (one from the flagpole and two on the front of Stenson House) and the Memorial Clock Tower (four flags around side and one from the top) from Thursday 18 April to Friday 26 April.

1.3 Music and Picnic in the Park – Saturday 22 and Sunday 23 June 2019

The weekend programme commences Saturday 22 June with Music in the Park (6pm to 9.30pm) the event will showcase Ashby Big Band and a 'movies musical' performance (due to the success of the headline act at the Christmas 2018 event and the current popularity of movie musicals in the cinema). The event will follow the same format as in previous years with an evening of music and entertainment. The food offer on the Saturday night is also being extended to include a sweet option.

Picnic in the Park on Sunday 23 June will commence at 12noon, bands performing on the main stage include local school choir Bel Canto, Leicestershire Co-op Band, a Queen Tribute band as the headline act (supporting current trends and the success of Bohemian Rhapsody in the cinema) and local band The Street. The central performance area will showcase the Black Eagles a troupe of totally stunning acrobats from Tanzania (now based in the UK) with a show that progresses through a series of powerful and graceful acrobatic, circus and dance routines. This area will also host local performers and street entertainers.

The main interactive attraction this year is an 18 metre giant inflatable whale on site for the day. Over the course of the day the public will be invited to actually step inside the whale and watch some brilliantly animated performances. The performance will highlight the impact plastic has on our environment through a series of fun learning and theatrical experiences. This aims to support our Recycle more... priority.

Further entertainment and activities for all to engage in will feature throughout the day in the park.

Picnic in the Park also provides an opportunity for local groups and organisations to showcase their work in the community, raise funds, raise awareness of their work and recruit volunteers, to date a number of organisations have confirmed attendance at the event.

This year will also see the return of 'Art in the Park', whereby monsters created by schools in the National Forest at last year's Timber Festival will be situated in Coalville Park.

1.4 Coalville by the Sea – Friday 2 and Saturday 3 August 2019

The event is scheduled for Friday 2 and Saturday 3 August at Needhams Walk, Coalville. A fun packed seaside themed programme is being developed which includes shows and theatre performances, street performers, crafts and donkey rides.

1.5 Christmas in Coalville – Saturday 23 November 2019

This event is in the early planning stage. The main stage has been booked and many businesses and organisations that attended in 2018 have expressed an interest to attend the 2019 event. Permission has been received to use the Belvoir Shopping Centre as in 2018 and consideration is currently being given to the use of Marlborough Square and the opportunity to work with the new market project team.

The event will comprise of a daytime and early evening event focussing on festive attractions and entertainment in the town centre.

Daytime - the event will commence at 10am

- Christmas food, drink and craft market
- Musical entertainment from Hermitage FM
- Brass band
- Performances from local schools and choirs
- Street entertainment
- Santa's Grotto and real reindeer

Early evening – this part of the event will commence at 3pm

- Main stage and large audience area with live music and headline act
- Fun fair
- Firework viewing area - culminating in the countdown to the firework finale
- Street food caters may also be located in this area from 3pm (e.g fish and chips)

1.6 Coalville Events – February to May 2019

A poster showcasing events in Coalville (February to May 2019) can be seen in Appendix one. The next poster will cover the period of June, July and August.

1.7 Further events planned for Coalville in 2019/2020 supported by the district council are as follows:

- 3 to 11 May Coalville May Fair (event extended to cover two weekends to have a greater impact on the town centre)
- 6 – 12 May Coalville Writes
- July/August Monsters on Tour (dates and locations tbc)
- 7 to 22 Sep Hello Heritage (district-wide initiative)
- 15 Sep Coalville Colour Run
- Oct/Nov The Many Faces of Palitoy – a century of toys*
- 26 Oct Poppy Appeal Launch, Memorial Square
- 10 Nov Remembrance Service and Parade
- 11 Nov Armistice Day
- 23 Nov Christmas in Coalville

- Feb 2020 The BIG Weekend in the National Forest (part of the Leicester Comedy Festival 2020)

* Heritage Lottery Fund dependent

2.0 CHRISTMAS IN COALVILLE 2018 BUSINESS SURVEY

- 2.1 At the meeting of CSEWP on 18 December 2018 it was resolved that officers engage with Coalville town centre businesses via a business survey seeking views of local businesses on the Christmas in Coalville 2018 event.
- 2.2 A paper survey was prepared and hand delivered to 193 town centre businesses. Businesses were able to complete and return the paper survey or complete the survey on line. The survey was distributed on Friday 25 January and closed on Monday 4 March.
- 2.3 Seven businesses responded to the survey, representing a 3.6% return rate. Responses were received from the following areas of the town centre: Ashby Road (x1); High Street (x3); Hotel Street (x2) and Belvoir Road (x1).
- 2.4 Four businesses responded positively to attending a future meeting.
- 2.5 A summary of the responses are shown in appendix two.



COALVILLE EVENTS

FEBRUARY - MAY 2019

DOCTOR WHO: AN ADVENTURE IN TIME AND SPACE

TUESDAY 19 FEBRUARY
2.30PM - 4PM
COALVILLE LIBRARY

TRAVEL THROUGH DIFFERENT TIMES AND ERAS WITH OUR FUN DOCTOR WHO - INSPIRED ACTIVITIES | £1 PER CHILD

KING PLEASURE AND THE BISCUIT BOYS

THE WORLD'S GREATEST JUMP, JIVE AND SWING BAND

FRIDAY 1 MARCH | CENTURY THEATRE

MARGARET DICKINSON AUTHOR TALK

BOOKS FOR SALE AND SIGNING WILL TAKE PLACE AT THE END OF THE EVENT. TICKETS ARE FREE BUT MUST BE PRE-BOOKED
COALVILLE LIBRARY, | WEDNESDAY 3 APRIL | 1PM - 2PM



COALVILLE SPRING CLEAN

SATURDAY 6 APRIL 10AM - 12NOON | MEMORIAL SQUARE

SATURDAY 13 APRIL

PONGO'S PARTY SHOW

CENTURY THEATRE

COME DRESSED IN YOUR BEST PARTY CLOTHES AND HELP MAKE PONGO'S PARTY A DAY TO REMEMBER

STRIPEY HONEY... IS VERY YUMMY

A THEATRE PERFORMANCE FOR ADVENTURERS AGED 5 PLUS AND THEIR GROWN-UPS
£5 PER TICKET OR £15 FOR A FAMILY OF FOUR TICKETS MUST BE PRE-BOOKED.

COALVILLE LIBRARY | THURSDAY 18 APRIL | 3PM - 4PM

MONDAY 6 MAY -
SUNDAY 12 MAY

COALVILLE WRITES

A FESTIVAL OF STORIES, BOOKS AND WRITING

AT LOCATIONS
AROUND COALVILLE

COAL AND CANALS

MUSIC AND FILM COMBINE WITH A FIVE PIECE LIVE BAND

SATURDAY 11 MAY
CENTURY THEATRE

For more info visit www.choosecoalville.co.uk

 ChooseCoalville

 ChooseCoalville

Appendix two - Christmas in Coalville 2018 – survey with local businesses

- Survey period – Friday 25 January to Monday 4 March 2019
- Christmas in Coalville survey distributed to 193 town centre businesses (170 shops and 23 market stalls), end date extended to Monday 4 March 2019.
- Seven businesses responded to the survey
- 3.6% return rate

Responses received from

- Ashby Road (x1)
- High Street (x3)
- Hotel Street (x2)
- Belvoir Road (x1)

Summary of the responses received

1. Do events in the town centre bring economic benefits to your business?

Yes	2
No	5

2. What impact did the Christmas in Coalville 2018 event have on your business?

Positive	0
Negative	2
No impact	4
No answer	1

3. Do you think more funding would improve the Christmas in Coalville event? (currently £9,000 is allocated from council tax funding to support the event)

Yes	5
No	2

4. How do you think the event could be improved in the future?

Your comments and suggestions	Number of responses
An event which necessitates people circulating around the town may benefit more of the local businesses.	1
More planning and contribution from local businesses	1
I liked the window dressing competition	1
More activity for Memorial Square, increase visual profile of events if on Memorial Square	1
Whilst the Red House is closed, could the car park be used for events?	1
Reduced stall prices for local food businesses to stand as part of the event	1
I believe an ice skating rink featuring sausage and cider stalls would be an absolutely fantastic idea. I'm more than happy to help finance the event however this would not be a charitable donation. This would be (name of business) event as a profit organisation taking revenue from the event along with advertising.	1

5. What do you think could be done to increase the footfall in Coalville during the Christmas in Coalville event?

Your comments and suggestions	Number of responses
A fixed and permanent Friday and Saturday market around the clock tower may encourage people both to come into the town, and stay within the shopping area.	1
More forward planning.	1
Free parking on the car parks	2
Better advertising	1
Better circulation of footfall	1

6. What do you think the council could do to promote Coalville and local businesses over the Christmas period?

Your comments and suggestions	Number of responses
Leaflet every house in the area	1
Advertising by Hermitage Radio	1
Possibly some events in the week, possibly on Fridays	1
Better advertising	1
Promote independent traders over Christmas to the level of Coalville Market	1
Restaurants could be showcased	1
Social media – Facebook training for businesses	1
Free parking on the car parks	1

7. How could the council support your business at Christmas?

Your comments and suggestions	Number of responses
Cancel all car parking charges during December every day	2
None really needed	1
Promote independent traders over Christmas to the level of Coalville Market	1

8. If another event was to be planned for the town centre (at any time of the year), what would you like to see?

Your comments and suggestions	Number of responses
Outdoor farmers/craft/Easter/Xmas market and fun fair	1
Easter Egg Hunt	1
Coalville FABulous (like Ashby FABulous)	1
Wrestling events (indoors and outdoors)	1
Darts events (500 people plus at Hermitage events)	
More festivals throughout the summer, i.e cider festival, beer festival, sausage festival etc would be welcomed heavily by the town.	1

9. In 2020 there is an opportunity to redesign the Coalville Christmas lights, what would you like to see? (please tick all that apply)

Lights on lamp columns	2
Lights on the clock tower	4
Lights on existing planted trees (such as in High Street and Memorial Square)	1
Large Christmas tree in Memorial Square	5
Large Christmas tree in Marlborough Square	2

Your comments and suggestions	Number of responses
More impressive and less embarrassing as small at moment, some houses in the town are better	1
The clock tower should look like Blackpool - it's a unique asset	1
The memorial square is the heart of the town so to concentrate on this area would be good; so that anyone driving through the town would be able to see the display.	1

10. Other comments

Planters around the town all through the year would make the town more attractive to visitors.

Without being rude, the council seem to have a fear of failure. That being said, I would only encourage the council to maintain their fantastic efforts thus far, as all events in 2018 had nothing but a positive impact on the community in general. We just need more! If you do need any help or want a venue to host meetings etc please consider us.

11. I would like to attend a meeting/workshop session to discuss further opportunities to develop and grow the Christmas in Coalville event

Yes	4 (this includes a response by email asking to be kept informed of any future meetings from a business on Jackson Street)
No	4

NORTH WEST LEICESTERSHIRE DISTRICT COUNCIL**COALVILLE SPECIAL EXPENSES WORKING PARTY – 3 APRIL 2019**

Title of report	CAPITAL PROJECTS UPDATE
Contacts	<p>Head of Community Services 01530 454832 paul.sanders@nwleicestershire.gov.uk</p> <p>Leisure Services Team Manager 01530 454602 jason.knight@nwleicestershire.gov.uk</p>
Purpose of report	To update members with regards to Capital Projects within the Coalville Special Expense Area
Recommendations	<ol style="list-style-type: none"> 1. THAT THE WORKING PARTY NOTE THE PROGRESS UPDATE ON THE 2018/19 CAPITAL PROJECTS 2. THAT THE WORKING PARTY NOTE THE 2019/20 CAPITAL PROJECTS

1.0 2018/19 CAPITAL PROJECTS**1.1 Thringstone Miners Social Centre Training Pitch – £7,431**

An AGM of the trustees was held on 5 March where the football club were served notice from the Board of Trustees having accrued significant debts to the centre, although they will be allowed to continue to use the facility as a user group as long as they pay in advance for their bookings. Consequently the focus of the trustees is now to get additional trustees and volunteers engaged so the facility can continue to deliver functions and events without relying on the football club. Once done, attention will then turn to the training pitch development as a priority. It is proposed this project be carried forward into 2019/20.

1.2 Coalville Forest Adventure Park – £14,614 (£4,814 S106 funding and £9,800 external funding)

Work at the site is now completed with the exception of updated information boards and signage, and the installation of waymarkers to supplement the newly formed jogging circuit. It is anticipated all work will be completed prior to summer. It is proposed this project be carried forward into 2019/20.

1.3 Melrose Road Play Hub - £4,000

Provisional agreement has been reached with the legal representatives of the Squire De Lisle to enter into a Permissive Footpath Agreement. A request has been made by NWLDC officers to slightly amend the agreement in order to protect the councils investment, and approval needs to be given for the design of waymarkers to be sited adjacent to the footpath. Once finalised, the agreement will be signed and the path installed. It is proposed this project be carried forward into 2019/20.

1.4 **Coalville Park Green Flag Award**

All park improvements have been undertaken. In addition to this a 'Friends of Coalville Park' group has been formally constituted and they have set up social media sites and an email address. The Green Flag application was submitted in January and an assessment took place in late March, with the outcome being formally announced in July. The application was underpinned by a Management Plan which included a costed improvement plan. The improvement plan will be presented to Members at the meeting to consider investments into the park for 2019/20. It is proposed that any improvements be carried forward as projects into 2019/20, including the extension of the park into the field at the rear of the site.

1.5 **Lillehammer Drive**

A meeting with residents was held in January to discuss the proposed landscaping schemes for the former MUGA area. However, it was evident that creating an open space was not the wish of the residents due to the potential ASB issues it would cause. Consequently it was agreed that consideration would be given to allowing the area to become part of the school, ideally as a nature area or community garden that could be used as part of the children's development and that could be periodically opened up to parents and other members of the community so they could see what work had been undertaken.

Unfortunately, there are a number of covenants imposed upon the land which dictate that it must be retained as public open space, and these would not allow it to become part of the school whereby public access to the area would be significantly restricted. It is possible that these covenants could be lifted following negotiation and agreement with Barratt's, although there is the risk that as part of this they may request back some of the S106 money attached to the transfer, specifically that element directly associated to the maintenance of the open space. In addition, it is highly likely that if Barratt's do agree to the request, they will insist on NWLDC covering all legal costs which will need to be funded through Coalville Special Expenses.

However, at present, an impasse has been reached as residents are adamant they do not want an open space provision and, therefore, the area remains locked off and it isn't landscaped.

Members are requested to consider whether they would like officers to open negotiations with Barratt's with a view to having the existing covenants lifted, accepting the risk that an element of the S106 contribution may need to be repaid to Barratt's and that if agreement can be reached, legal costs would have to be covered. It is proposed this project be carried forward into 2019/20.

1.6 **London Road Closed Cemetery - £4,500 (£2,250 CSE and £2,250 external funding)**

Work is now completed with the exception of the installation of the new seat and litterbin, and the lectern and associated interpretation panel. It is anticipated all works will be completed by summer. It is proposed this project be carried forward into 2019/20.

1.7 **Hanging Baskets**

At the last meeting of the group, it was requested that officers bring back proposals for hanging baskets to be sited throughout Coalville town centre. As reported previously, the cost of a hanging basket would be £70. In addition, it is anticipated that none of the existing brackets would be suitable for supporting the weight of the baskets and, therefore, new ones would be required. It is expected that the cost of installing a new

bracket would be around £110. The total cost would be dependant on how many baskets would be required.

Members should note that hanging baskets would have to be placed on private properties throughout the town. Consequently, approval would need to be sought from the owners, not all of whom may agree, and this will need to be underpinned by a legal agreement that will highlight who takes responsibility, liability and ownership for the brackets and baskets. Therefore, it is assumed that this could take a considerable amount of time and there may not be a uniform approach to the baskets with a number of buildings not having them, and with those in situ possibly at different heights.

Funding has been made available to the district through the High Streets Community Clean Up fund and it has been agreed that a proportion of this can be allocated to flower presentations within Coalville. The funding has to be spent prior to the end of March 2019 and officers are currently working up proposals to have flower towers at various locations throughout the town centre. The plan of where towers will be located will be presented at the meeting and Members are asked to consider if they feel this would be an adequate approach for 2019 to offset the need for hanging baskets.

1.8 **Bardon Play Area**

A request has been received from a Member for consideration to be given to upgrading the Oval Play Area in Bardon. Officers will present pictures of the area at the meeting for consideration and that any improvement works be carried forward as a project into 2019/20.

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NORTH WEST LEICESTERSHIRE DISTRICT COUNCIL**COALVILLE SPECIAL EXPENSES WORKING PARTY - 3 APRIL 2019**

Report Title	COALVILLE SPECIAL EXPENSES FINANCE UPDATE 2018/19 PERIOD 11 POSITION/FORECAST OUTTURN AND APPROVED 2019/20 BUDGET
Contacts	Head of Economic Development 01530 454752 mark.fiander@nwleicestershire.gov.uk Finance Business Partner 01530 454709 pete.simpson@nwleicestershire.gov.uk
Purpose of report	To inform Coalville Special Expense working party of the 18/19 P11 position and forecast outturn along with the approved budget for 2019/20.
Recommendations	THAT THE WORKING PARTY 1) NOTES THE 18/19 P11 POSITION/FORECAST OUTTURN 2) NOTES THE APPROVED BUDGET FOR 2019/20

1.0 SECTION TITLE

- 1.1 The 2018/19 period 11 outturn figure is forecast to require a contribution from balances of £13,992. See Appendix 1.

The forecast variance includes:

- a) Broomleys Cemetery – reduced burial income £10,000
- b) Events – increased Christmas decorations £3,000

- 1.2 Schemes approved in 18/19 and to be funded from balances £16,280.
- a) Coalville Commemorative scheme (WW1) £8,000
 - b) CV Park – Green Flag Award £1,500
 - c) London Rd Cemetery – improvements £2,250
 - d) Melrose Rd Play hub – legal fees £3,000
 - e) Phoenix Green – initial work & additional cuts £980
 - f) Bardon Rd & Ashby Rd – additional cuts (tidy up/spray beds) £150
 - g) Traffic Management Plan – CV May fair 2019 £400

2.0 CAPITAL PROGRAMME 2018/19

- 2.1 The capital schemes and breakdown of funding for 2018/19 can be seen at Appendix 2.
- 2.2 The S151 Officer has advised that a prudent level of reserves is 10% of annual recurring expenditure. Our estimated expenditure is around £446k (18/19 budget). Therefore a prudent level of reserves would be around £45k.

3.0 BUDGET 2019/20

- 3.1 The approved 19/20 budget summary can be seen at Appendix 3.

COALVILLE SPECIAL EXPENSES 18/19 - PERIOD 11 ACTUALS & FORECASTED OUTTURN

	2018/19		
	Original Estimate	Actuals & Commitments as at 28.10.18	Forecasted Outturn
	£	£	£
Parks, Recreation Grounds, Open Spaces & War Memorials	283,110	255,336	286,441
Broomley's Cemetery	14,960	22,502	29,466
One Off Grants	2,000	1,250	1,750
Coalville Events	58,960	60,448	61,930
Other Expenses	550	8,722	9,412
TOTAL SPECIAL EXPENSES (Net Cost Of Service)	359,580	348,258	388,998
Service Management recharges	86,860	65,145	86,860
ANNUAL RECURRING EXPENDITURE	446,440	413,403	475,858
FUNDED BY:			
Use of Reserves	-15,426	-	13,992
Precept	403,479	-	403,479
Localisation of Council Tax Support Grant	58,387	-	58,387
	446,440	0	475,858
BALANCES 1st APRIL	92,113	92,113	92,113
CONTRIBUTION TO/FROM RESERVE	15,426	0	-13,992
BALANCES 31st MARCH	107,539	92,113	78,121

1.0 REVENUE 2018/19

1.1 At the end of period 11 the Coalville Special expense outturn figure is forecast to require a contribution from balances of £13,992.

The forecast variance includes:

- a) Broomleys Cemetery - reduced burial income £10,000
- b) Events - increased Christmas decorations £3,000

1.2 Schemes approved in 18/19 and to be funded from balances £16,280

- a) Coalville Commemorative scheme (WW1 project) £8,000
- b) CV Park - Green flag award £1,500
- c) London Rd Cemetery - improvements £2,250
- d) Melrose Rd Play Hub - legal fees £3,000
- e) Phoenix Green - initial work + additional 2 cuts £980
- f) Bardon Rd & Ashby Rd - additional 2 cuts (tidy up/spray beds) £150
- g) Traffic Mgt plan - C/V May Fair 2019 £400

OTHER CV SPECIAL EXPENSE RESERVES	Balances 01.04.18	Contributions 18/19	Actual & Committed Exp 18/19	Balance as at 03.03.19
<u>EARMARKED RESERVES</u>	£	£	£	£
CV MEMORIALS - MAJOR REPAIRS/VANDALISM	2,740	0	0	2,740
MOBILE VEHICLE ACTIVATED SIGNS	2,628	0	2,628	0
MELROSE ROAD - FOOTPATH IMPROVEMENTS	4,000	0	0	4,000
<u>ASSET PROTECTION RESERVES</u>				
CEMETERY/RECREATION GROUND	36,106	4,000	16,500	23,606
S106 PLAY AREA/OPEN SPACE MTCE (committed for future years)	3,519	2,500	2,054	3,964
	48,993	6,500	21,182	34,311

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SPECIAL EXPENSES - CAPITAL PROGRAMME 18/19 as at 03.03.19

	BUDGET	ACTUAL EXPENDITURE	03.03.19 BALANCE
FUNDING	£	£	£
BALANCE B/FWD 01.04.18 (ASSET PROTECTION)	9,431		
ASSET PROTECTION CONTRIBUTION 2018/19	0		
REV CONTRIBUTION TO CAPITAL SCHEMES	0		
S106	86,202		
TOTAL FUNDING	95,633		
CAPITAL PROGRAMME			
CV Forest Adventure Park improvements	4,837	0	4,837
Owen Street Floodlights	45,895	45,895	0
Thringstone Miners Social Welfare Site - training area (10% contr)	7,431	0	7,431
WW1 Memorial project	2,000	2,000	0
TOTAL BUDGETED EXPENDITURE	60,163	47,895	12,268
UNALLOCATED FUNDING	35,470.00		

Unallocated S106 Funding (£35,470)

Lillehammer Close, Coalville - Looking for approval from Barratt's to make improvements to Coalville Park as and when required as part of the Green Flag initiative.

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COALVILLE SPECIAL EXPENSES 19/20 APPROVED BUDGET

	2018/19 Original Budget	2019/20 Approved Budget
	£	£
Parks, Recreation Grounds, Open Spaces & War Memorials	283,110	284,710
Broomley's Cemetery	14,960	20,630
One Off Grants	2,000	2,000
Coalville Events	58,960	61,370
Other Expenses	550	3,510
TOTAL SPECIAL EXPENSES (Net Cost Of Service)	359,580	372,220
Service Management recharges	86,860	91,080
ANNUAL RECURRING EXPENDITURE	446,440	463,300
FUNDED BY:		
Use of Reserves	-15,426	-7,841
Precept	403,479	412,754
Localisation of Council Tax Support Grant	58,387	58,387
	446,440	463,300
BALANCES 1st APRIL	92,113	80,311
CONTRIBUTION TO RESERVE	15,426	7,841
BALANCES 31st MARCH	107,539	88,152

1.0 REVENUE 2019/20

1.1 The Council Tax base has increased by 146 to 6,497, leading to an increase in precept of £9,275.

1.2 The 19/20 budgets as approved at Cabinet on 5th Feb 2019 & Council 26th Feb 2019.

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